



Federal Facilities Environmental Stewardship and Compliance Assistance Center

[Event Name]

[Date]

[Name]
[Organization]
[Email Address]

<http://www.fedcenter.gov/>

Topics

- Background
- Need for a Federal Facilities (FF) Center
- FedCenter Objectives
 - Environmental Stewardship / Program Planning
 - Regulatory Compliance Assistance
- FF Program Manager Assistance
- FF Environmental Manager Assistance
- General System Features
- Membership
- Content Management
- Work Group Collaboration Features
- Future Enhancements/Plans
- Challenges/Issues



Background

- Federal Facilities have been required to comply with environmental laws and statutes since EO 12088 – *Federal Compliance with Pollution Standards* – dated 13 Oct 1978
- More recent are the mandates to aid Federal Facilities in achieving compliance and moving into environmental stewardship
 - Suarez/Howard (OFEE) Memo (July 2003) acknowledging the growing demand for environmental stewardship and compliance assistance among federal civilian agencies
 - Presidential Management Council's (PMC) objectives to improve federal environmental, health and safety compliance and performance
 - “Greening the Government” Executive Orders
 - Bush Administration’s emphasis on federal environmental “leadership by example”
 - Federal legislation
- FFEO devises plan for Federal Facility-specific Compliance Assistance Center
 - Recognizes advantages to “getting ahead of the curve” and dealing with compliance before enforcement is needed
 - Plan to partnership with Federal Agencies to jointly build, govern, promote, and fund effort
 - Can leverage OECA’s Compliance Assistance Centers platform already in place
 - Initial stakeholders: EPA, Army Corps of Engineers (ERDC-CERL), OFEE

Need for Federal Facilities Center

- 32,000 federal facilities in all fifty states/territories must comply and move forward to “Greening the Government”
- Current and projected level of EPA assistance alone is insufficient to meet the need – sector currently under served
- Improved stewardship and compliance reduces need for enforcement
- Sector-specific, “independent” Center advantageous
 - *Self governance* (by Federal Agencies) guides objectives, priorities and actions
 - Pools and organizes all available federal facility compliance resources – creating a “*one-stop shop*” for facility managers and program managers
 - Creates and promotes *information exchange* specifically for federal agencies – bringing together the knowledge, lessons learned, and subject matter expertise of all Agencies
 - Independent Center allays perceived threat of EPA oversight/enforcement actions
 - Consolidates limited compliance assistance funds for greatest benefit to all Agencies

FedCenter Objectives

- Assist FF Program Managers in both DoD and CFAs with program development
 - program area information
 - planning tools
- Assist FF Environmental/Facility Managers in both DoD and CFAs with implementation
 - regulatory compliance information
 - compliance assistance
 - environmental stewardship

FFPM Assistance

- Program Area Information

(Env. Compliance, Buying Green, EMS, Energy, Green Buildings, NEPA, Pollution Prevention, Chemical Management)

- Regulations, guidance, and policy
- Supporting information and tools available
- Lessons learned
- Training, briefing, and presentation aids
- Conferences, workshops, and training opportunities

Program Areas
Env. Compliance
Buying Green
EMS
Energy
Green Buildings
NEPA
Pollution Prevention
Chemical Management

FFPM Assistance cont.

• Planning Tools

— FedCenter-developed information tools

- My Community/Facility
- Facility Regulatory Tour
- Regulatory Watch

— FedCenter collaboration tools*

- Private workgroup areas
- Discussion forums
- Calendars
- Listservs
- Document storage and workflow

— Links to other available tools

*To be discussed more fully later.

My Community / My Facility

- How Do I Find Environmental Information About My Community?
- Violations/Enforcement Actions At Your Facility
- Does Your Facility Have Any Sources of Air Emissions?
- Is Your Facility a Cleanup Site?
- Does Your Facility Generate Hazardous Waste?
- Does Your Facility Have Any Waste?
- What Spills/Releases Have Been Reported?
- Does Your Facility Treat Drinking Water?
- How Do I Find Multi-media Environmental Information?
- Who Is My Regional Federal Facility?
- How Can I Prepare for an Emergency?
- What Recycling Services Are Available?

Facility Regulatory Tour



Workgroup

Facility Manager Assistance

- Compliance, Assistance, and Stewardship:
 - Facility Regulatory Tour (activity-based guide to federal and common state regulatory requirements)
 - Compliance Guidance
 - P² Opportunities
 - Green Products
 - Best Practices
- Regulatory Compliance Information
 - Regulatory Watch (draft and newly final laws, statutes, and regs)
 - Env. Compliance Program Area (broader perspective)



Facility Manager Assistance cont.

- Compliance Assistance

- My Community/My Facility

- Guide to numerous data systems that identify what information is already known about your facility and community (i.e., permits issued, hazardous waste generator status, NOVs, watershed locations and constituents)

- Hotlines & Assistance Centers

- Forms/Instructions

- Copies of EPA required forms and instructions on how to fill the form out

- Listservs

- Newsletters

- Training

- Includes both courses and providers of training

- Feedback

Assistance	Event
Facility Regulatory Tour	
My Community/Facility	
Hotlines & Asst. Centers	
Forms & Instructions	
ListSrvs	
Newsletters	
Federal Agency Links	

View/Join Available Lists

LYRIS ListManager

Messages Search Confer

Messages :
All Forums

Name Des
fedcenternews

Feedback

Please enter your feedback below:

Subject *

Comments and Questions *

Submit Feedback

General System Features

- “Public” FedCenter

- Serves program managers, facility managers and the public
- Wealth of regulatory compliance and environmental stewardship information
- FedCenter-developed compliance assistance tools
- Current industry news and events
- Hosts public and private content
- Powerful search engine



- “Private” FedCenter (Access by Membership)

- Collaboration tools for workgroups and members
- Has customizable page layouts and programs
- Subscription and notification service



Membership

- Began accepting applications April 8, 2005
- Open to Federal agencies and partners
- Current benefits = use of FedCenter.gov document management and collaboration tools

Members	Help
Log In	
Join/Become A Member	
My Page	
Submit An Item	
Log Out	

- subscription and newsletter services
- can submit data for posting
- discussion forum participation
- listserv use
- private workgroup area
- personal *My Page*

Project Discussion

Discussion	Topics	Replies	
Content Management Issues	2	2	
Discussion on how FedCenter content is handled.			

My Page

Activity

Profile

Subscriptions

My Pages

My Folders

Preferences

Recently Viewed Items

Item	Added By	Date Added
Draft FedCenter Project Management Plan (DOC 272.38 KB)	Luzzi, Steve	02/13/05
Draft Marketing Plan (DOC 20.48 KB)	Luzzi, Steve	02/12/05
FedFacs Newsletter Image	Luzzi, Steve	02/24/05
Executive Order 13123	Luzzi, Steve	09/21/04

Pages Being Edited

Page	Editing Since
/fcpdt/protask/	04/11/05

- Future definition and benefits may change

Content Management

- Content is managed by those delegated responsible for that information area (*via Security Groups*)
 - Page Manager (page layout, programs available, security)
 - Folder Manager (create/delete and administer document folders)
 - Category Manager (assigns/manages categories to items)
 - User Manager (manages particular groups of users)
 - Each manager can be given read, write, administer or publish right
- Administrators can modify, delete, copy, move, categorize and archive items
- Items can be related to other items or users

Site Admin /

Security Groups

Title	Group Type	Description	Members
Anonymous Users	System	All users who have not authenticated.	2
Authenticated Users	System	All users who have authenticated.	85
BLM	System	Bureau of Land Management members.	1
Category Manager	System	All users who can manage categories	2
CERL Developers	System	Steve, Chuck, Donna, David, Annette only.	5
COM	System	Commercial (for profit) organization personnel.	0
Congress	System	US Congress personnel.	0
demo	System	Special rights for demo use.	3
DHS	System	US Department of Homeland Security personnel.	1
DOC	System	US Department of Commerce personnel.	0
DOD	System	DOD (all Services)	1
DOD-Army	System	Army members EXCEPT USACE	15
DOD-Navy	System	Navy members.	2
DOD-USACE	System	Army Corps of Engineers members.	5
DOE	System	US Department of Energy personnel.	2

Folders | Categories | Archive | Modify | Delete | Copy | Move

Default Workflow

- ✓ 1 - Submitted
- ✓ 2 - Finished

Related Items

Related Items

 Draft Marketing Plan

Manage Relationships

Content Management cont.

- Users/administrators add new content via *Submit Item* Wizard
- User preferences managed via *My Page* tool
- Users receive content updates via electronic *Newsletter*
 - Individual members subscribe and unsubscribe to specific pages or forum topics and can elect to receive notification of new or updated content on a daily, weekly or monthly basis

The image displays two screenshots of a web application interface. The top screenshot shows the 'Submit Item' wizard, which includes fields for 'Item Type' (set to 'Document'), 'Folder' (set to 'fcdemo'), 'Title', 'Summary', 'Document', and 'Options' (with radio buttons for 'Store Latest Version Only' and 'Keep Version History'). The bottom screenshot shows the 'My Page' tool interface, which includes tabs for 'Activity', 'Profile', 'Subscriptions', 'My Pages', 'My Folders', and 'Preferences'. The 'My Pages' tab is selected, showing a table of 'Recently Viewed Items' and a section for 'Pages Being Edited'.

Item	Added By	Date Added
Draft FedCenter Project Management Plan (DOC 272.38 KB)	Luzzi, Steve	02/13/05
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FedFacs Newsletter Image	Luzzi, Steve	02/24/05
Executive Order 13123	Luzzi, Steve	09/21/04

Page	Date Subscribed	Options
Aboveground Storage Tanks (ASTs)	12/08/2004 12:00 PM	X
Admin Tools	04/08/2005 11:17 AM	X
Agricultural Pesticides	12/08/2004 12:00 PM	X
Air Conditioning	12/08/2004 12:00 PM	X
Air Conditioning and Refrigeration	12/08/2004 12:00 PM	X
Air Emission Sources	03/11/2005 11:20 AM	X
Air Emissions	12/08/2004 12:00 PM	X
Asbestos	12/08/2004 12:00 PM	X

Work Group Collaboration Features

- Document management w/**versioning**



Document History

Current			
Document	Draft FedCenter Project Management Plan		
Description	MS Word file containing current draft PMP in circulation.		
File	fedcenter-pmp-draft-v1.0.doc (272.38 KB)		
History			
Date	User	File Size	Comments
04/11/2005 08:55 PM	Luzzi (demo), Steve	272.38 KB	Suggest security plan be more robust - provide more details on access control of information, etc.
04/11/2005 08:46 PM	Luzzi (demo), Steve	272.38 KB	I've made a few changes to the Preface. See my markup.
02/13/2005 09:46 PM	Luzzi (demo), Steve	271.87 KB	Good start. Would add POC details to Communication section.
02/13/2005 09:00 PM	Luzzi (demo), Steve	271.87 KB	
02/13/2005 08:50 PM	Luzzi, Steve	271.87 KB	Initial Creation

- Group authoring w/**customized workflow**

Folders Categories Archive Modify Delete Copy Move
Default Workflow
✓ 1 - Submitted
✓ 2 - Finished

- Threaded **discussion forums**

Project Discussion			
Discussion	Topics	Replies	
Content Management Issues Discussion on how FedCenter content is handled.	2	2	✎ ✕
FedCenter Marketing Plan Discusses the current status and proposed changes to the FedCenter marketing plan.	0	0	✎ ✕
Hot Topics Discussion of issues needing immediate attention.	1	1	✎ ✕
Project Management Issues Discusses details of the FedCenter PM strategy.	1	2	✎ ✕
Create Discussion			

Work Group Collaboration cont.

- Workgroup calendars
- Issue Tracker tool
- Image databases
- Item-based user comments and discussion
- Lessons learned item type
- Listservs

Project Calendar

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 Federal Facility Program Manager's Meeting	12 Federal Facility Program Manager's Meeting	13 Federal Facility Program Manager's Meeting	14	15	16
17	18	19	20	21	22	23
						30

Item Comments

Luzzi, Steve
 Apr. 11, 2005 at 02:36 PM
 Needs additional work. [Delete](#)

[Add Comment](#)

View/Join Available Lists

LYRIS ListManager Current forum: You are: [not logged in](#)

[Messages](#) [Search](#) [Conference](#) [My Account](#) [My Forums](#) [All Forums](#) [About](#) [?](#)

[Messages](#) : **All Forums**

Name	Description	Members Only?	
fedcenternews	FedCenter Announcement ListServ (formerly FedEnviroNews)	yes	subscribe

Future Enhancements/Plans

- Private Workgroup Assistance
- Program Area Information Expansion (i.e. Cleanup)
- Ask-n-Expert Hotline Service
- Fee-for-Service Activities
- Web-based Training
 - Initially direct to current courses and providers
 - Develop plan to promote cross-agency (shared-cost) training
- “Juried” SOW/Plans
 - establish procedure for legal/SME review of intra- and inter-agency SOW and plans (i.e. spill) for generic publication
- Analyze FedCenter Survey Results for other ideas/improvement opportunities

Challenges/Issues

- Getting the word out
- Measuring performance/success
- Getting buy-in from Agencies for sustained support
 - governance
 - funding
- Communicating with target audience
 - How can FedCenter help you?
 - What information or tools do your FF managers need to help them meet their requirements?
 - What are the most frequent issues/complaints/deficiencies brought to your attention?
 - How can you contribute to FedCenter?

Next Steps

- Establish Board of Directors
- Intensify marketing campaign
- Develop sustained funding strategy
- Survey target audience for specific needs